**C. Girvani Leerer Ph.D. Licensed Psychologist (CA PSY #24631)**

**The Shamanic Psychologist ⬥ IFS Certified Therapist ⬥ Shamanic Practitioner & Teacher**

**Berkeley, CA 94702 ⬥ +1 617.686.4358 ⬥ cgleerer@yahoo.com ⬥ shamanicpsychologist.com**

**Policies:**

* ***Confidentiality:*** All services are provided in a safe, non-judgmental, confidential and supportive holding environment to help clients to work towards transformation, personal growth and wellbeing. Information is not released to third parties without client permission. **Exceptions to confidentiality are determined by law.**
* ***Cancellations:*** I hold your appointment just for you. “No Show” or non-emergency cancellations with less than 48 hours notice ***will result in you being charged the full session fee.* If you are too sick for a remote session and unable to attend, this is considered an emergency cancellation and no charge is incurred.**
* ***Phone Calls:*** There is no charge for brief phone calls to clarify post-session instructions, change an appointment, or for agreed upon follow-up. Extended conversations will be charged a pro-rated fee per 10 minutes based on my hourly fee. It is always best to discuss your concerns during sessions.
* ***Emergencies and Crisis:*** If you are having a life threatening or other emergency/crisis, please contact your nearest hospital emergency room or the Alameda County CA 24 hour Crisis Line at 1-800-273-8255, and leave a message on my phone noting your call is Urgent. **Please note I am not available for 24 hour crisis support and emergencies.**
* ***Emails and Texts:*** I use emails and texts **ONLY** for the purpose of setting up and changing appointment times and agreed upon follow-up. I do not conduct therapy or consultation via email or text. Any issues need to be brought to appointments rather than raised over email or text. **Please do not send an email or text if you are experiencing an emergency or urgent crisis.** If you do not receive a prompt response to email or text (within 48 hours except in case of me being away), please call and leave a message.
* ***Payment:*** You are responsible for payment of all treatment charges. Payment is due prior to each visit unless otherwise arranged. I accept direct bank transfers (Zelle, Venmo, PayPal) and credit cards through PayPal. PayPal has an additional associated fee.
* ***Insurance:*** I do not bill any insurance company including Medicare directly for psychotherapy services. Your insurance company may partially reimburse your *Psychotherapy* *services.* I will provide you with a receipt with a diagnosis, as required, for reimbursement. *Your Insurance may not reimburse for remote services. Insurance does not reimburse for Shamanic or Energy Healing. services.*
* ***Additional Policies***: may be added to respond to new situations, such as the COVID-19 pandemic. Clients will be apprised of and asked to agree to abide by any new policies that impact them.